



## APPLICATION FORM FOR STUDENT SUPPORT 2017 / 2018

TO BE COMPLETED BY THE PARENT (BLOCK CAPITALS ONLY)

**IMPORTANT:** Please read the notes on reverse before completing this application.

**Student's Name**

First name

Surname

Date of birth  Male  Female   
D D M M Y Y Y Y

Does a brother or sister attend the Academy? Yes  No

Name (if applicable)

**Parent/Guardian**

First name

Surname

Address

Postcode

Tel No

National Insurance Number  Date of Birth   
D D M M Y Y Y Y

Or NASSS Reference Number

**Children whose parents receive the following support payments are entitled to a clothing grant (on entering Years 7 and 9 only) and free school meals:**

Free school meals are available to pupils in receipt of, or whose parents are in receipt of, one or more of the following benefits:

- Universal Credit (provided you have an annual net earned income of no more than £7,400, as assessed by earnings from up to three of your most recent assessment periods)
- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The guarantee element of Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on – paid for four weeks after you stop qualifying for Working Tax Credit

**Please return this form to Ashcroft Academy Finance Department : The Academy will apply online to the government for authorisation and entitlement for free school meals. It may be necessary for us to contact you to request evidence of your eligibility for free school meals**  
**All Documentation if requested must be current.**

I declare that the information I have given here is true and complete, and authorise the Academy to check the details with the Benefits Agency.

Signed:

Date

## NOTES FOR GUIDANCE

---

### Free School Meals Qualification:

- Students will qualify if his/her parent(s) are in receipt of **Income Support/IBJSA/ESA/Support under part VI of Immigration & Asylum Act 1999/Guaranteed Pension Credit or Child Tax Credit** provided that you are not entitled to **Working Tax Credit** and have an annual income (as assessed by HM Revenue & Customs) that does not exceed **£16,190.00**.

**A credit for a school lunch (via the restaurant mealman system) is allocated on a non-transferable, daily basis to provide a two-course lunch in the restaurant.**

**Entitlement is dependent on receipt of valid documentation. Free School Meal provision cannot be backdated should your application not be received by us or be otherwise returned. Please therefore ensure that you forward all documentation as soon as possible.**

Free School Meal provision is a statutory requirement of the Academy.

---

### Clothing Grant Qualification:

- Students are eligible if they **qualify for Free School Meals** (as outlined above)

A grant of **£55** is made towards the cost of purchasing Academy uniform, **this is given in the form of a voucher for Year 7 which can be used in the Academy uniform shop . This grant is applicable only to students who, in the academic year 2017/2018 commencing August 2017, enter YEAR 7 or YEAR 9** (ie grant NOT applicable to those students entering *Year 8, Year 10* and *Year 11*, with the exception of new students who may then be eligible for receipt of grant during consecutive years).

The Academy exercises discretionary powers in provision of this grant. Application is normally restricted to the end of Term 1 for students joining at the start of the academic year.

---

### Sixth Form Bursary

- Students are eligible if they **qualify for Free School Meals** (as outlined above)

The Academy exercises discretionary powers in provision of this bursary. The Fund is designed to target those most in need of financial support during their sixth form education and promote a positive attitude to learning.

---

#### **Please note:**

If your circumstances change you **MUST** inform the Finance Office immediately as this may affect your entitlement to assistance.

Ashcroft Technology Academy reserves the right to review applications at any time.

---

PLEASE ENSURE THAT YOU COMPLETE ALL SECTIONS OF THIS FORM AND ATTACH ALL NECESSARY DOCUMENTATION

*Applications should be returned to:*

**The Finance Office, Ashcroft Technology Academy, 100 West Hill, London SW15 2UT  
TEL: 020 8877 0357**

---

### Further Information regarding Student Support

#### **Residential Trip Grant**

A one-off **Academy Trip Grant** (worth **£95**) is available to those students qualifying for Free School Meals. Only one such grant is available during the student's schooling at the Academy. The grant is provided to meet partial costs of student's attendance on approved **residential** field trips or **residential** study activities. Form available on application.

---

**Travel assistance** is available to Year 7-11 in a limited number of cases where students whose registered home address is more than three miles from the Academy (measured over the shortest walking distance) and where it is judged that they would have a significantly longer journey to the Academy by using bus and/or tram services for which free usage is currently made available for students with an oyster card within London. This would only apply based on the registered address when first gaining a place at the Academy. Any student who subsequently moves once granted a place at the Academy will not be entitled to any enhanced provision of travel assistance based on their change of address. Distance from the Academy (and not receipt of welfare support) is the only qualification for provision of travel assistance. Form available on application. Those entitled to other forms of support from the Academy can contact Wandsworth Council to see if they can qualify for separate travel assistance.