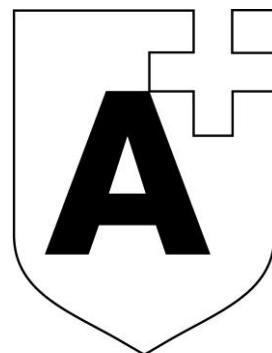


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# Welcome to the Sixth Form at Ashcroft Technology Academy

## Important information regarding Sixth Form Induction

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**Ashcroft**

<b>Sixth Form Taster Days</b>	<b>Monday 18 &amp; Tuesday 19 July</b>
<b>Sixth Form Enrolment</b>	<b>Starts Thursday 25 August (GCSE Results Day)</b>

**Student:**

**Your Enrolment Time:**

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A LEVELS

APPLIED  
A LEVELS



BTEC  
NATIONAL

CoPE

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Dear student

You will by now be well into your GCSEs and I hope they are going even better than expected. Try to enjoy the exams and enter the examination room in a positive frame of mind. Remember all the hard work is definitely worthwhile and you should be giving your undivided attention to your revision and exam performance. So much depends on good GCSE results; progression into the Sixth Form, A level / IB / BTEC predicted grades, university entrance or progression into employment.

## **Induction arrangements for Sixth Form Admission September 2011**

I am writing to inform you of 2 important aspects of the induction process into the Lower Sixth: Taster Days and Enrolment.

### **1. Taster Days: Monday 18<sup>th</sup> and Tuesday 19<sup>th</sup> July**

On both days we will operate a Sixth Form curriculum. You should arrive at the Academy just before 8.30am for a prompt 8.30am briefing in the Auditorium. You create a first impression once, so please don't be late!! Please take careful note of the following points:

1. All students will meet on Monday (18/7) morning for an 8.30am briefing in the Auditorium, this means that you should arrive **for an 8.30am start**. In the briefing I will provide some finer points about the Sixth Form and explain in more detail how the taster days will operate.

<p><b>IB Students</b> – Students taking the International Baccalaureate should meet with Mrs Joannides after the 8:30am briefing. Mrs Joannides will then outline the arrangements for the IB taster sessions.</p>
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2. We will run a Sixth Form timetable for you on Monday 18/7 and Tuesday 19/7. You can see your timetable and class lists on the Academy website under 'Taster Days' and you will receive a copy at the 8:30am briefing. Your timetable is arranged in double lessons.
3. As well as your subject lessons you will also attend a UCAS/Careers briefing led by Mr Liddell, Study and Guidance Coordinator and Mrs Parke, Sixth Form Administrator.
4. Once your lessons have finished for the day you may go home or if you wish to stay and talk to staff about your subject choices you are more than welcome. You are welcome to use G block to meet with your friends.
5. On Tuesday you need only arrive for your lessons.
6. There will be a buffet lunch provided on both days in the Sixth Form Centre, G Block, at 1pm.
7. When you have non-contact lessons there is no obligation to stay on site, but if you do leave you must sign out and ensure you arrive back in good time to attend your next lesson.
8. I have tried to accommodate all your subject choices but must apologise if this is not the case for you.
9. In the lessons, I have asked staff to keep to a common format:
  - syllabus outline
  - course expectations
  - sample activity

Take part and enjoy!

## **2. Enrolment into the Lower Sixth**

Enrolment is by **appointment only**, and will commence following the release of GCSE results on August 25<sup>th</sup>. Enrolment is a process that transfers you as a year 11 student into the Sixth Form at ATA. For most students enrolment is a straightforward process and involves the following:

- Verification of your GCSE results. Those students joining us from other schools and colleges must bring original copies of GCSE results
- A discussion to ensure that your subject combination is a good match to your abilities and aspirations
- Confirmation of your place on your preferred programme of study
- Issue of Sixth Form Student Contract
- Photograph taken for your Sixth Form ID card
- Payment of £50 learning resources deposit as security against loss or damage and/or non-return of Academy resources, returnable on course completion
- Timetable collection

You will be aware of the general minimum entry requirements to join the sixth form;

### **A Levels**

A minimum of 6 A\*-C grades in different subjects, with 4 at grade B, including grade Bs in the subjects to be taken at A level. If the subject has not been studied before, a grade B in a related subject is necessary. To study Science A levels, students must achieve grade B on the general or triple science GCSE courses and to study English, students must achieve grade B on both Language and Literature papers.

### **International Baccalaureate**

A minimum of 8 A\*-B grades in different subjects, including grade B in the subjects to be studied at standard level and for Sciences achievement must be on the general or triple Science GCSE courses. Students must also achieve grade B on both English Language and Literature papers.

### **BTEC**

A minimum of 6 A\*-C grades in different subjects and a natural aptitude for performance. An audition will form part of the admission process. Students who combine BTEC with AS must have minimum grade B in the subject/s to be taken at AS, or if the subject has not been studied before, a grade B in a related subject is necessary.

Vocational awards for the purposes of entry to the sixth form will be regarded as 1 subject.

Should you not receive the grades for your preferred combination of subjects you may still be offered a place in the sixth form but on a modified programme of study, providing you meet the general minimum entry requirements. However if your grades are below this you should seek expert help and guidance at your local Connexions service. There will be many students in the local area who may not receive offers from their first choice sixth form and there may be a scramble for last minute places. Hopefully this will not happen to you!!

Your enrolment appointment will be in the Sixth Form Centre (G Block). Please arrive promptly as it may be difficult to provide another slot. If there are extenuating circumstances and you are unable to attend your enrolment appointment or if you have subsequently decided to decline your offer to study in our Sixth Form, please contact Louise Melchior, Sixth Form Admissions, on receipt of this letter.

The table below provides a summary of enrolment details,

Date		Enrolment Details
Thursday 25 August 2011		Release of GCSE results
Thursday 25 – Tuesday 30 August 2011		Lower Sixth Enrolment
Friday 2 <sup>nd</sup> September	9am -11:30am	Payment of £50 resources deposit & timetable collection
Monday 5 <sup>th</sup> September	8:30am	Meet with form tutor
	9 - 10am	Briefing in the Auditorium
	10:10am	Lessons start!!

### **Dress Code for Taster Days and Enrolment**

The dress code for the taster days and enrolment is "smart casual". Please make your own judgement on this but be warned! .....no hats, hoodies, ripped denims or any clothing that others may find offensive. When you start the sixth form on Monday 5 September I expect you to follow our Sixth Form dress code as outlined in the extract from the student contract below.

#### ***The Sixth Form Dress Code***

*The policy on dress code is that students should dress for work in similar business attire to members of staff. The general guideline is "dress for interview".*

***Males:*** shirt and tie worn correctly, trousers, jacket or suit, polishable shoes

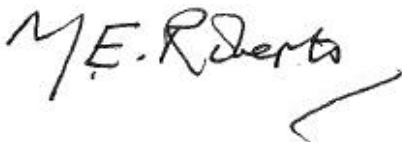
***Females:*** tailored trousers, skirt/dress no shorter than approximately knee length, fitted blouse/collared top. Low cut tops/t shirts/vest type tops should not be worn.

*Under no circumstances should you wear jeans, trainers, plimsolls, hoodies, baseball caps or excessive jewellery. Facial piercings; eye/lip/cheek nose studs are not allowed and jewellery may only be worn in moderation.*

*The above guidelines are not meant to be exhaustive but should enable you to make a reasoned judgement as to what **is** and **is not** allowed.*

I wish you well for the examination period, I hope you have fantastic results and look forward to seeing you in July.

With kind regards



M Roberts  
Assistant Principal (Sixth Form)