



Privacy Notice - Data Protection Act 1998

Prospect Education (Technology) Trust is the Data Controller for the purposes of the Data Protection Act for data collection at Ashcroft Technology Academy. The Trust collects information from you on behalf of your child, and may receive information about your child from their previous school. We hold this personal data and use it to:

- support your child's teaching and learning;
- monitor and report on their progress;
- provide appropriate pastoral care, and
- assess how well the Academy is doing.

This information includes your child's contact details, national curriculum assessment results, attendance information, characteristics such as ethnic group, special educational needs and any relevant medical information.

We will not give information about your child to anyone outside the Academy without your consent unless the law and our rules permit it.

Once your child is aged 13 or over we are required to pass on certain information to the Connexions services. Connexions is the government's information and advice service for all young people aged 13 to 19 in England.

We must provide both your own and your child's name/s and address/es, and any further information relevant to the Connexions services' role.

However, you (or your child if they are over 16) can ask that no information beyond name and address be passed to Connexions. Please inform Nadine Clarke, Office Manager at the Academy if you wish to opt-out of this arrangement. For more information about Connexions, please contact the Local Authority as shown below

We are required by law to pass some of your child's information to the Local Authority (LA), and the Department for Education (DfE). If you want to see a copy of the information we hold and share about your child then please contact Nadine Clarke, Office Manager at the Academy.

If you require more information about how the LA and/or DfE store and use this data please go to the following websites:

<http://www.wandsworth.gov.uk> and

<http://www.teachernet.gov.uk/doc/13856/DCSF%20what%20we%20do%20with%20Children's%20data%20v4%20final.doc>

If you are unable to access these websites, please contact the LA or the DfE as follows:

Gary Hipple
Children's Services Administration
Wandsworth Council
The Town Hall
Wandsworth High Street
London SW18 2PU

W: www.wandsworth.gov.uk
E: ghipple@wandsworth.gov.uk
T: 020 8871 6000

Public Communications Unit
Department for Education
Sanctuary Buildings
Great Smith Street
London
SW1P 3BT

W: www.education.gov.uk
E: info@dcsf.gsi.gov.uk
T: 0870 000 2288